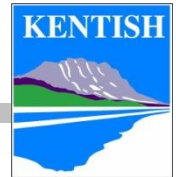


Kentish Council Volunteer Registration Form



To be completed by (Council) Volunteers

Name	<input type="text"/>
Address	<input type="text"/>
Phone No.	<input type="text"/>

Being a Member of _____
(List Committee or Program Name if applicable)

The purpose of the Committee/Program is _____.

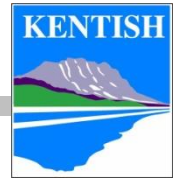
The Kentish Council offers its thanks to you for offering your services as a volunteer, for the period from _____ to _____.

As a volunteer of Council the following conditions apply:

1. No payment will be made to you by Council.
2. The task you have volunteered for is: _____

3. Your Project Manager is: _____
4. Only while you are assisting Council in the abovementioned clearly defined Council business activity, and while your assistance is approved/controlled and/or known by Council, you will be covered for Public Liability Insurance.
5. While acting as a volunteer, a limited personal accident insurance cover will be effected by Council subject to the terms and conditions for the policy. *(to be confirmed by your Broker)*.
6. Should any injury occur to you while you are acting as a volunteer of Council you must notify your Project Manager immediately, or as soon as practicable.
7. Any incident which occurs in which injury or property damage to other parties may rise must be reported immediately or as soon as practicable to your Project Manager.

Kentish Council Volunteer Registration Form Cont



8. Under the terms of the Workplace Health and Safety Act 1995, you must follow all established practices, procedures and instructions of Council which apply to the tasks you have volunteered to perform.
9. You are expected to perform the task you have volunteered to perform with all due care, skill and diligence.
10. Do you have your own transport? Yes No
11. Do you have a current driver's licence? Yes No
12. Do you have Comprehensive Motor Vehicle Insurance Cover? Yes No
13. Do you have any medical condition that may affect your volunteer work? Yes No

If yes, please specify: _____

I confirm that I have read and understand the abovementioned conditions and the information sheet.

Further I declare that, to the best of my knowledge, personal information provided by me is true and correct. I understand that inaccurate, misleading or untrue statement or knowingly withholding information may result in termination of duties with this organisation. I understand that this application does not constitute an offer of employment.

Signature: _____

Date: _____

Project Manager: _____

Date: _____



Insurance Issues for Volunteers	
	<p>Volunteer Workers who are registered with Kentish Council are covered within the terms and conditions of the Council's Public Liability Insurance policy for third party personal injury or damage to property caused by an occurrence in connection with the Business of Council.</p>
	<p>This policy doesn't cover volunteers whilst driving their own vehicles. Therefore, the Council strongly recommends that all volunteer staff using private vehicles are covered by their own comprehensive insurance policy.</p>
	<p>Volunteers should note that the Council does not pay insurance costs for private vehicles. Kentish Council will not cover costs incurred by volunteers driving uninsured vehicles.</p>
	<p>If Volunteers wish to take helpers (eg. Friends or relatives) to assist with volunteer duties, these individuals must also be registered with Kentish Council to be covered by Public Liability insurance, refer to Project Manager.</p>
	<p>Volunteer parents who take children along whilst they, the parents, participate in volunteer work, must be prepared to do so at their own risk. Refer to Project Manager.</p>
	<p>Please contact the Project Manager Telephone Immediately should any of the following incidents occur while you are volunteering for Council:</p> <ul style="list-style-type: none"> ● You suffer any injury. ● Any incident occurs in which injury or property damage occurs to other parties (Third Parties).