



# KENTISH COUNCIL

## RISK MANAGEMENT POLICY

### Policy Number 02:01:2002

<b>POLICY NUMBER</b>	02:01:2002
<b>STATUTORY AUTHORITY</b>	<i>Work Health and Safety Act 2012 Work Health and Safety Regulations 2012 Local Government Act 1993</i>
<b>POLICY</b>	Adopted 26 March 2002                      Minute No 8.a.5 Amended 23 July 2002                      Minute No 8.a.3 Amended 17 February 2004                Minutes No 9.d.1 Amended 18 October 2005                Minute No 7.3.2 Amended 15 June 2010                      Minute No 7.1.3 Amended 19 March 2013                    Minute No 11.1.2 Reviewed 17 November 2015              Minute No 11.4.3
<b>NEXT REVIEW</b>	November 2017

#### 1. OBJECTIVE

Kentish Council recognises that risk management is an integral part of good management practice and is committed to establishing an organisational culture that ensures risk management is embedded in Council activities and business processes.

This policy forms the basis of a Risk Management Framework that provides for the design, implementation, monitoring, review and continuous improvement of risk management.

#### 2. SCOPE

The successful implementation of Council's Risk Management Policy requires a consistent and systematic approach to risk management at all levels of Council.

As such, this Policy applies to all Council areas, departments, and activities.

### 3. APPLICATION

This Policy applies to all workers, councilors, contractors and other persons at the workplace.

Managers/Team Leaders must communicate and implement this Policy within their area of responsibility.

### 4. POLICY

Kentish council is commitment to maintaining a risk management framework which will:

- create and maintain a risk management environment to assist with the achievement of council's strategic plan;
- assist in protecting the organisation and its employees, contractors, assets and the community against foreseeable risks;
- create a culture that embraces accountability for risk management across the whole organisation;
- incorporate risk management into operations, planning and decision making to build stakeholder confidence and trust;
- comply with legislative requirements and current industry standards;
- minimise costs and losses, reduce the cost of insurance premiums;
- utilise risk management as a critical part of project management;
- promote and support risk management practices and encourage and empower its staff in managing risk;
- assist in reducing the severity and frequency of claims and incidents and improve incident management;
- provide appropriate training and information to all employees on risk management and risk reduction techniques;
- monitor risk management practices of the organisation to ensure continued effectiveness, consistency and efficiency; and
- demonstrate the application of risk management processes as detailed in the risk management standard AS/NZS ISO 31000.

### 5. RESPONSIBILITIES

The commitment to Risk Management is led by the General Manager, Management Team and Risk Management & Work Health Safety Officer.

Each employee is accountable for risk management within their own area of responsibility.

All employees are required to accept responsibility for the delivery of the Risk Management Framework within their areas and level of responsibility



## **6. RELATED COUNCIL DOCUMENTS**

This policy should be considered in the context of the following documents:

- Kentish Council Strategic Direction 2014-2024;
- Risk Management Framework;
- Corporate Risk Register; and
- Operational Risk Registers