

# Kentish Council Audit Panel

## Annual Report to Council

For the year ended 30 June 2018

### Audit Panel Objectives

The objective of the Audit Panel is to provide an accountability mechanism in relation to Council's financial, compliance, risk management and internal control activities. The panel reviews the council's performance under section 85A of the Local Government Act and reports to the council its conclusions and recommendations.

### Meeting Attendance – Audit Panel Members

Meeting Date	Mr Ben Coull (Chairman)	Cr Kate Haberle	Cr Terry Hughes
22 August 2017	✓	✓	
21 November 2017	✓	✓	✓
27 February 2018	✓	✓	✓
28 May 2018 (held 3 July 2018)	✓	✓	✓

### Summary of the Audit Panel meetings held during 2017/18

Meeting Date	Main Agenda Items / Outcomes
22 August 2017	<ul style="list-style-type: none"><li>➤ Reviewed certified Annual Financial Report for 2017-18</li><li>➤ Adopted Annual Work Program for 2017/18</li><li>➤ Supported in-principle the development of a related party/pecuniary interest policy</li></ul>
21 November 2017	<ul style="list-style-type: none"><li>➤ Reviewed Final Audit Recommendations for 2016-17</li><li>➤ Endorsed the Audit Panel Annual Report for 2016-17</li><li>➤ Deferred self-assessment review of Audit Panel Performance for 2016-17 due to new members on Panel for less than a year</li><li>➤ Received a presentation from Council's Risk Management Officer regarding Councils' WHS and Risk Priority Plan 2016-2017 and Council's Business Continuity Plan</li></ul>
27 February 2018	<ul style="list-style-type: none"><li>➤ Noted 2017-18 Audit Strategy from Tasmanian Audit Office</li><li>➤ Noted final Management letter for 2016/17 from Tasmanian Audit Office</li><li>➤ Received a briefing from the General Manager on the Embedding Shared Resources Project</li></ul>

28 May 2018  
(held 3 July 2018)

- Customer and Business Services Manager advised that the budget process had been completed and Council approval received
- Request to Tasmanian Audit Office to seek an earlier audit of 2017/18 Annual Financial Statements
- Resolved to update 2017/18 Audit Panel Annual Work Program for 2018/19
- Received a briefing from the General Manager on the Embedding Shared Resources Project covering the organisation restructure, new appointments, additional resourcing and technology systems

The audit panel has met once since the end of the 2017/18 financial year and work relevant to this annual report completed during that time includes:

- Endorsed the unaudited financial report for the year ended 30 June 2018 as materially complete

The Audit Panel was effectively supported in its activities by the Customer & Business Services Manager, and his contribution to its functioning is duly appreciated by members of the audit panel.

Signed this 4 September, 2018

Mr Ben Coull  
**Chairman**